

Town of Lyme
Building Maintenance Committee
April 9th, 2013
8:00AM Town Offices Conference Room

Present: Don Elder, Michael Woodard, Steve Campbell & Dina Cutting. Guest: Frank Bowles

The meeting was called to order at 8:00AM

1. The minutes of the December 11th 2012 meeting were approved.
2. Highway Generator: The Committee would like an up-date from Kevin Peterson on the generator grant.
3. Police Garage: Cutting will contact Healy painting to see if they have time to come and paint this building after checking to make sure the estimate they gave last year is still a go.
4. Department of Labor: The Town completed all the requirements and is in compliance with the State.
5. The following will be done this year in order of importance:
 - a. The well at the Highway garage will be lowered and a man hole and cover installed with drain. The excavation will be done by the Town Highway department. Cost estimate \$1,500.00 for plumber
 - b. Poison Ivy on the bank at the Lyme Center Academy building: Cutting will call Prime Properties and see if they will treat it.
 - c. Interior Painting at the Lyme Center Academy Building: Cutting will call Healey to see if they will give a price while they are up here doing the Police garage painting.
6. Library LED light in front of the building failed, Cole Electric will be replacing. More panic buttons have been installed upstairs and down stairs. There was a flood in the basement. A flow valve was stuck. J&B Plumbing came and repaired and the carpet was cleaned and disinfected. The Library is working on the septic alarm, it did not sound when this flood happened. Parking lot is still a concern because of the puddle that freezes in the cold weather.
7. Highway Modines and wood pellet stove was discussed. The modines are scheduled to be cleaned, the thermostats will be raised and a timer to run the fans will be installed. The fans must be used to keep the air moving and the condensation down. Bowles discussed the problems with the heat exchanger and the circulator pump. It was decided that the original plan design needs to be looked at and the electrician needs to be notified and consulted. Cutting will get Curtis Shepard, Lyme Electric & Fred together to discuss and come to the committee with a recommendation and a price estimate.
8. Town Office building: The holding and pump tanks will be having new cover put on sometime this spring. The septic tank filled and had to be pumped. The problem was the pump failed (and this alarmed had been put on silent sound). The tank was pumped, pump replaced and alarm tested and turned back on sound. Cutting communicated with the tenant that this should never be turned off.
9. 2012 total funds used was \$32,253.05 for various projects.
10. 2013 projected amount available to spend is \$17,000.00. Once the 3 project listed above are addressed the committee will look at the funds left and plan from there.

11. There being no further business at 9:15AM Elder moved to adjourn. Seconded by Woodard. Voted unanimously in favor.

Next meeting: Tuesday June 18th, 2013 8:00AM

Respectfully Submitted,

Dina Cutting

DRAFT